

Appendix One

Animal Boarding Establishment Licence

There are currently no Animal Boarding Establishments in the borough and so the Council has not made provision to charge for an application for an Animal Boarding Establishment. Reports on market trends suggest that the UK pet industry is diversifying and that such premises are on the increase.

Reports on market trends suggest that the UK pet industry is diversifying and that such premises are on the increase. There is a national trend towards Council's extending the boarding remit to allow for the boarding of dogs in particular, to be kept in domestic dwellings, these are known as Home Boarders. Home Boarding is still considered to be Animal Boarding under the provisions of the 1963 Act and as such is legally enforceable, albeit the boarding takes place in a person's home. There are no changes to the way in which licences are considered or in the way that inspections are carried out.

A fee has been set for home boarding which is considered to be proportionate to the work necessary to issue the licence and carry out the Council's standard inspection/enforcement regime.

Licences are renewable annually and new applicants will be required to submit a veterinary surgeon or practitioner's report, (costs to be paid by themselves), in support of their application for an Animal Boarding Establishment Licence.

Total cost of Registration £363.20

Process – New and renewal Application	Officer	Administration Officer
1. Receipt of application, dealing with the fee		1 hour
2. Application Review	2 hour	
3. Consultation	1 hour	
4. Inspection	3.5.hours	
5. Officer Administration	2 hours	
6. Re-inspection	2 hours	
7. Issue	1 hour	
8. Inform consultees	1hour	
9. Administration of licence maintaining public register		1 hour 30 minutes
Total	12 hours 30 minutes	2 hours 30 minutes

Officer cost £26.00 per hour

Admin officer cost £15.28 per hour